



IDAHO DEPARTMENT OF  
HEALTH & WELFARE

Division of Licensing & Certification

DDA/ResHab Certification - Statement of Deficiencies - Recertification

<b>Agency:</b>	All Seasons Mental Health	<b>Region(s):</b>	3 & 4
<b>Agency Type:</b>	Residential Habilitation Agency	<b>Survey Dates:</b>	5/5/15-5/8/15
<b>Certificate(s) Renewed:</b>	RHA-4899 RHA-4900 RHA-4901	<b>Certificate(s) Granted:</b>	<input type="checkbox"/> 6 - Month Provisional <input type="checkbox"/> 1 - Year Full <input checked="" type="checkbox"/> 3 - Year Full

Rule Reference/Text	Findings	Agency's Plan of Correction (Please refer to the Statement of Deficiencies cover letter for guidance)	Date to be Corrected (mm/dd/yyyy)
16.04.17.202.03.b. 202. ADMINISTRATOR. 03. Responsibilities. The administrator, or his designee, must assume responsibility for: b. Developing and implementing policies and procedures for agency staff and provider training, quality assurance, evaluation, and supervision; (3-29-12)	<p>Review of agency documentation revealed that agency have failed to implement their policy and procedures for agency staff and provider training, quality assurance, evaluation, and supervision.</p> <p>The agency's QA policy indicates that quarterly file reviews will be completed for participant records. The agency have failed to follow their QA policy related to the review of participant records due to several months of incomplete medication documentation found for participant 1.</p>	<p>1. All agency staff have received additional training on monitoring, dispensing and recording medications. Supervisors have also been trained on consequences of submitting incomplete medication logs. The QA process for checking medication logs will be revised.</p> <p>2. All client files for which medications are dispensed by All Seasons will go through the new QA process. Errors will be identified and addressed with staff immediately.</p> <p>3. QIDP and Program Manager</p> <p>4. Training on medications will be increased and quarterly QA will thoroughly review medication logs.</p>	6/30/2015
16.04.17.302.04.	Review of agency documentation revealed	1. All agency staff will receive additional	6/30/2015



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302. SERVICE PROVISION PROCEDURES. 04. Medication Standards. The agency must maintain a policy describing the program's system for handling participant medications which is in compliance with the IDAPA 23.01.01, "Rules of the Board of Nursing." (3-20-04)	that the agency failed to maintain their medication policy that describes the program's system for handling participant medications which is in compliance with the IDAPA 23.01.01, "Rules of the Board of Nursing."  As an example, the agency's medication policy states that staff will document when medications are taken by the participant. A review of documentation for participant 1 revealed medication logs containing blanks with no indication of whether the participant did or did not receive the medication.	<i>training on monitoring, dispensing and recording medications. Additionally, staff will receive more immediate feedback with corrective action required to maintain employment. Supervisors will also be required to document reasons for uncorrected blanks on medication logs. 2. All client files for which medications are dispensed by All Seasons will be reviewed with the same consequences in place for staff missing documentation. Consequences such as re-training, written warnings, and probation may be implemented to correct the problem. 3. QIDP and Program Manager 4. Training on medications will be increased and quarterly QA will thoroughly review medication logs.</i>	

<b>Agency Representative &amp; Title:</b> Brian Hulet, ResHab Program Manager <i>* By entering my name and title, I agree to implement this plan of correction as stated above.</i>	<b>Date Submitted:</b> 6/3/2015
<b>Department Representative &amp; Title:</b> Kerrie Ann Hull, LMSW <i>* By entering my name and title, I approve of this plan of correction as it is written on the date identified.</i>	<b>Date Approved:</b> 6/4/2015